



121 SW Salmon St. Ste 1100 Portland, OR 97204  
 P: 866 669 6536 F: 866 669 6550

**DAMAGE CLAIM FORM**

**FAX COMPLETED FORM TO 1.866.669.6550**

*Check Applicable Store:* Koehler Home Décor All Wholesale Gifts  
*Please List Your Invoice Number Here* Invoice Number: Invoice Date:

<b>CLAIM INFORMATION</b>			
Full Name:		Company:	
Billing Address:			
City:	State:	Zip:	Country:
Business Telephone:		Email Address:	
<b>PRODUCT INFORMATION</b>			
Item Number	Description	Quantity Damaged	
Damage Description :			<input type="checkbox"/> Replace <input type="checkbox"/> Credit

**Damage claims will not be honored if reported past 15 days of delivery. All items with a value of \$25.00 or more and/or excessive damage claims will require an emailed photo of the damage for immediate replacement. NO EXCEPTIONS.**

Print Name:	Signature:	Date:
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Complete and email or fax document to 1.866.669.6550